

JOB DESCRIPTION: DIGITAL RESEARCH ANALYST

Role	Digital Research Analyst		
Reports to	Senior Analyst	Direct reports	0
Budgetary responsibility	N/A	Resource responsibility	N/A
Safeguarding	Adhere to ISD's Safeguarding Policy	Key relationships	Analysts across US and global teams
Contract	Full-time, permanent	Location	US/Hybrid or Fully Remote
Salary	\$65,000-\$85,000 + benefits	Level	5

About ISD

ISD is a think and do tank that works globally to safeguard public safety, national security, human rights and democracy in the digital age. Combining research and analysis with government advisory work and the design and delivery of international training, education and communications programs, ISD works to implement real-world, evidence-based responses to these challenges. ISD has teams in London, Amman, Berlin, Paris and Washington DC.

Role Purpose

The Digital Research Analyst conducts research into hate, extremism, and disinformation in the US. The analyst will conduct quantitative and qualitative digital research into groups, movements, and networks to identify credible, specific, and/or imminent threats and online trends that have the potential to influence offline activities (e.g., voter suppression, political violence, illegal activities). The analyst will contribute to various internal- and public-facing outputs, such as monthly trends briefs, High-Risk Activity Briefs, and oral presentations to external stakeholders. The analyst will work closely with others digital research analysts, as well as with the US policy teams to evidence ongoing legislation and interventions mitigating online harms.

Responsibilities

- 1. Disinformation and Threat Monitoring (50%)**
 - a. Conduct qualitative and quantitative analysis, through ethnographic monitoring and tools (Pyrra, Brandwatch) of the following movements/networks/groups:
 - i. Anti-democratic and/or voter suppression narratives and activities online
 - ii. Militias, anti-government adherents, and extremist groups that pose threats to public safety.
 - b. Analyze relevant social media platform policies to determine effectiveness and gaps.
 - c. Use data analysis tools to manage and detect threats to public figures.
 - d. Analyze impact of real-world events/developments.
 - e. Ad hoc support to threat investigations with threat detection analysts.
- 2. Publications (20%)**
 - a. Author at least one to two explainers or dispatches per year (topics to be determined following discussions with leadership).
 - b. Produce submissions for weekly monitoring reports.
 - c. Support/produce other briefs as needed.

- d. Support/lead at least one investigation into an anti-democratic actor, network, or narrative in 2026.
- 3. **Briefings and trainings (20%)**
 - a. Support the development of oral briefings for stakeholders.
 - b. Produce slides and presentation materials for training to help safeguard public officials, frontline activities, and voters.
 - c. Support development of slide decks for public presentations to partners.
- 4. **Administrative Responsibilities (10%)**
 - a. Data management and cleanup, file storage and retention.

PERSON SPECIFICATION

Expectations

We expect all staff, consultants and volunteers to:

- Commit to ISD’s vision, mission and [Guiding Principles](#)
- Foster diversity, inclusivity and equality of opportunity at ISD
- Demonstrate respect for others and safeguard those who are vulnerable
- Carry out their duties in accordance with ISD’s policies and procedures
- Adhere to risk management and security instructions at all times

Our commitment to Equality, Diversity & Inclusion

We endeavor to recruit a range of candidates into ISD, to strengthen our team and contribute to our inclusive organizational culture. We particularly welcome applications from candidates currently underrepresented across ISD – including those from diverse ethnic and socio-economic backgrounds, those with disabilities, and members of the LGBTQ+ community. We have tried to make this recruitment process as accessible as possible, but please let us know if you have any access requirements that you would like us to be aware of during this process.

Competencies

These reflect ISD’s [Guiding Principles](#) which we expect all members of the team to embody, regardless of seniority and role. How these competencies are assessed is outlined in ISD’s Performance Review Process.

Guiding Principles	Competencies
Integrity	<ul style="list-style-type: none"> • Personal integrity • Focus on quality
Collaboration	<ul style="list-style-type: none"> • Respect for others • Commitment to the team
Agility	<ul style="list-style-type: none"> • Efficiency and effectiveness • Problem Solving
Courage	<ul style="list-style-type: none"> • Strategic thinking • Growth Mindset

Specific Requirements

These are a priority for this specific role and form part of our assessment during recruitment, probation, and ongoing performance management. They are also a framework for focusing professional and personal development.

	Essential	Desirable
Knowledge, training and qualifications	<ul style="list-style-type: none"> • Educated to degree level in related field (political or social science, international relations, security studies) 	<ul style="list-style-type: none"> • Familiarity with social listening tools • Background and understanding of disinformation and/or misinformation
Experience	<ul style="list-style-type: none"> • Experience and knowledge of online analytical tools and approaches, including but not limited to social media analysis, network mapping, or OSINT techniques • 2+ years professional experience as a researcher or data analyst 	<ul style="list-style-type: none"> • 2+ years professional experience working with journalists or media outlets on issues relevant to technology, extremism, or disinformation
Skills	<ul style="list-style-type: none"> • Exceptional written and spoken English • Data visualization skills: e.g. Tableau, Google data studio • Strong data analysis skills • Strong public speaking skills 	<ul style="list-style-type: none"> • Spanish language skills a plus
Additional Requirements	<ul style="list-style-type: none"> • Outstanding attention to detail • Highly organized with the ability to be flexible, multi-task and respond proactively in a fast-paced environment • Ability to work well both independently and in a team 	<ul style="list-style-type: none"> • Subject matter familiarity with disinformation, extremism, hate speech