# Call for proposals

# Strong Cities Network Local innovation grant

# strengthening cooperation between civil society and cities in preventing and countering violent extremism in southeast asia

**Description:** The Strong Cities Network (SCN) is pleased to announce an opportunity for the award of local innovation grants for civil society organizations (CSOs) to implement projects and activities aimed at preventing and countering violent extremism (P/CVE) at the local level in Indonesia, Malaysia, and the Philippines. Through this grant, the SCN aims to help enhance partnerships between CSOs and local government to develop inclusive and collaborative projects and activities to strengthen community resilience and social cohesion against violent extremism. The innovation grants aim to support specific prevention initiatives driven by local civil society actors (such as local youth, women, religious and community leaders and NGOs), as well as to support the broader capacity of those stakeholders to undertake such work.

* **Organisation(s):** Strong Cities Network; Global Center on Cooperative Security (Global Center); Institute for Strategic Dialogue (ISD)
* **Reporting to:** Global Center
* **Eligible locations:** Indonesia, Malaysia, and the Philippines (with preference to specific cities – see below)
* **Eligible applicants:** Organizations with valid not-for-profit registration status or the equivalent in the country of operation. Government bodies are not eligible for this grant.
* **Project duration:** 4-6 months
* **Preferred Start Date:** June-July 2021
* **Grant Amount (per award):** $10,000 - $15,000 USD

**Requirements and funding criteria**

**Essential:** Proposals must meet all of the following criteria to be considered. Proposals should:

* Seek to partner and/or collaborate with local government or city representatives in Indonesia, Malaysia or the Philippines on the development and/or implementation of the P/CVE project;
* Be submitted by a non-profit entity or organization formally registered in one or more of the following countries: Indonesia, Malaysia, and the Philippines;
* Include a budget of between $10,000 - $15,000 USD;
* Have a specified timeline of 4-6 months and must be completed by December 2021;
* Include monitoring and evaluation measures to assess proposed activities and results;
* Be submitted in English only (progress and final reports must also be in English).

**Desirable:** Projects that focus on the following locations are preferred: Surabaya, Surakarta, Bima, and Poso in Indonesia; Zamboanga, Cotabato City, Maluso, Cagayan de Oro City, Marawi, and Patikul in the Philippines; and Kota Kinabalu, Johor Bahru, Kota Bharu, Georgetown, and Kuala Lumpur in Malaysia. Proposals focusing on other cities will also be considered.

**Applications must be submitted by 23:00 GMT on 7 May 2021 to: Mr. David Dews at** **ddews@globalcenter.org**

We aim to notify successful applicants by end of May 2021.

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## About the Strong Cities Network (SCN)

Led by the [Institute for Strategic Dialogue](https://www.isdglobal.org/) (ISD) and launched at the United Nations General Assembly in September 2015, the [Strong Cities Network](https://strongcitiesnetwork.org/en/) (SCN) is the first ever global network of mayors, governors and local practitioners united in tackling extremism, violence and polarisation in local communities in every major global region.

We help cities and local authorities design polices, practices and partnerships to enable locally-designed responses to these challenges that meet the needs of each local context. We provide our members with leading subject-matter expertise, practitioner training, and policy/leadership support.

SCN membership currently comprises 140 cities, municipalities and local governments across more than 40 countries worldwide. We operate with a set of fundamental principles, agreed by all members, that protect and promote human rights and civil liberties in all aspects of our work to prevent violent extremism in all its forms.

**Global Center and ISD Involvement**

This grant will be awarded by Global Center on behalf of the Strong Cities Network. Global Center and ISD will formulate the final award conditions with each successful applicant, including any specific reporting requirements and when and how often funding will be transferred. The Global Center will oversee the implementation, monitoring and evaluation of the successful projects.

By submitting an application, the applicant acknowledges ISD and the Global Center’s substantial involvement in the design and implementation of their projects, including compliance with any monitoring and reporting activities deemed necessary. ISD and the Global Center reserves the right to request changes to project concepts or to work with successful applicants to better align budgets with project activities, if necessary. Applicants may also be requested to provide any recently completed financial audits and will be informed of any such requests well in advance. The final selection of grantees will be at the discretion of Global Center, ISD and the program donor.

# proposal template

# Strong Cities Network

This proposal template outlines the information required to submit an application. Applicants are encouraged to be concise and note the maximum page limits set for each section.

All applications **must** be submitted in the following template in order to be eligible.

Please ensure that:

* All documents are formatted to A4 paper
* All Microsoft Word Documents are single-spaced, Times New Roman, 12pt font
* All documents are submitted in English

## Cover Page (max 1 page)

|  |  |
| --- | --- |
| Lead Organisation Name |  |
| Additional Organisations |  |
| Proposed Project Title |  |
| Proposed Geographical Location(s) (Country & City) |  |
| Project Expected Start and End Dates |  |
| Total Project Amount Requested |  |
| Organisation Registration Number |  |
| Point of Contact Name |  |
| Point of Contact Email |  |
| Point of Contact Phone Number |  |

## Background (maximum 1 page)

Please provide a concise background summarising the key issues and rationale for the proposed project.

## Project activity/description (maximum 2 pages)

Please provide a summary of your proposed project. This must include:

1. Key objectives and outcomes;
2. Specific activities proposed;
3. Key stakeholders;
4. Target audience, including demographic breakdown (gender, age, geography, etc.);
5. How the project aligns with the aims of the Local Innovation Grants (*see description on page 1*).
6. **Innovation and Sustainability (maximum 1 page)**

Please summarise how your project will be innovative and sustainable. This must include:

1. How the project adds value, addresses unmet local needs, or is unique from other efforts.
2. How will this project produce significant and sustainable results? Can the project be replicated on a larger scale, and if so, how?

## Implementation plan (maximum 1 page)

Please provide an overall workplan for your project, using a table or Gantt chart format. This must include (for each project activity):

1. A very brief description of the activity
2. Estimated date(s) of the activity

### **Covid-19 contingency plan (maximum 1 page)**

Please describe how Covid-19 may impact the successful completion of your project, and how the proposed activities can be adapted to account for any Covid-19 related restrictions.

1. **Risks and Assumptions (maximum 1 page)**

Using the table below, describe the potential risks to the project, and how you will mitigate these.

|  |  |  |  |
| --- | --- | --- | --- |
| **Description of risk** | **Potential impact of risk** | **Likelihood of risk** | **Mitigation measures** |
|  |  |  |  |
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## Monitoring and Evaluation (maximum 1 page)

Describe how you will monitor and evaluate your project, including:

1. Benchmarks – what is the standard/criteria against which the project outputs/outcomes will be measured?
2. What indicators you will measure to determine whether you have achieved your objectives (e.g. number of institutions engaged, number of individuals trained, survey responses).

## Organisational Capacity (maximum 1 page)

Briefly describe the institutional capacity of your organization. This should include a summary of:

1. Past and present projects
2. Existing partnerships with government, including local and national level
3. Existing partnerships with civil society stakeholders
4. Any other relevant information

## 10. Budget Narrative (no page limit)

Please provide a justification for each budget line item included in your budget. The budget narrative should communicate additional information that might not be readily apparent in the budget spreadsheet, and not simply repeat with words what is numerically stated in the budget. Each line item should be addressed in the order they are listed in the budget.

## 11. Mandatory Attachments (no page limit)

Please include the following mandatory documents:

1. Budget in the provided Excel template. Applications which do not use the required template will not be considered;
2. Registration certificates for all applicant organisations;
3. A copy of the lead applicant’s most recent audit (organisation wide or programme is sufficient).

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