

PAID INTERNSHIP OPPORTUNITY

- **Organisation:** Institute for Strategic Dialogue (ISD)
 - **Location:** Central London
 - **Type of Contract:** Full Time, Fixed Term 6 Month Contract
 - **Start Date:** ASAP
 - **Salary Bracket:** London Living Wage - currently £10.20 per hour
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About ISD

ISD is a global counter-extremism organisation dedicated to powering new generations against hate and extremism. For 10 years, we have responded to the rising challenge of extremist movements and the ideologies that underpin them, delivering cutting-edge programmes built from world-leading expertise in communications and technology, grassroots networks, knowledge and research, and policy advice.

Position summary

ISD offers a rolling programme of paid internships with our busy global team. Working on either a part or full-time basis, interns commit to 4-5 days a week over a period of 6 months working with a range of teams in our central London office.

ISD welcomes applications from prospective interns who would like to be part of a dynamic international organisation committed to challenging extremism and polarisation through innovative projects. Depending on need, experience and aptitude, successful candidates will work either across our Policy and Research team (which includes the Strong Cities Network), or in our Communications, Technology and Education team. We are looking for exceptional graduates keen to learn from and support our flagship initiatives including the Youth Civil Activism Network (YouthCAN), the Online Civil Courage Initiative (OCCI) and our Digital Research Unit.

We aim to have 2-3 interns at any time. Interning at ISD offers a valuable opportunity for talented candidates looking to gain experience in the day-to-day running of cross-sector, multi-national initiatives with a focus on both the research and practical sides of countering polarisation and extremism.

Key responsibilities

Interns are expected to contribute proactively and effectively as part of the team. Tasks may include:

- Assisting staff managing the online presence of our work through social media
- Providing coordination and logistical support to project outputs and events
- Assisting in the development and management of online counter-narrative campaigns
- Developing design of programme outputs (reports, website, guidebooks)
- Undertaking research assignments and compiling background documents and reports
- General administrative support

Person specification

- Ability to work independently and as part of a small team
- Exceptional written and spoken English
- Strong organisational skills with exceptional attention to detail
- Strong interpersonal and communication skills
- 'Digital native' with proficiency and interest across social media
- Strong project management skills, with prior experience in event planning a plus
- Proficiency in other languages a plus.

Application process

To apply, please send your CV (2 pages) and a covering letter (1 page) specifying why you would like to work as an intern at ISD, and if you have a preference for work in any of our programme areas. Please send your application to vacancies@isdglobal.org by Friday 11th January 2018.

Please note that only short-listed candidates will be contacted and applications without a covering letter will not be considered. All applicants must have either EU status or right of employment within the UK.